



DECLARATION OF ADMISSION

Feng Chia Chinese Language Center 逢甲華語中心

1. Applicants who do not submit all the required application documents will not be accepted. After receiving all the documents, we will issue admission letter for you within 2 weeks.

缺少入學申請必要文件者，不接受申請入學。收到所有文件後，會在兩週內核發入學許可。

2. For those who are rejected, Chinese Language Center will notice you within 2 weeks and reserves the right to inform you of the reasons.

未通過申請者，本中心會在兩週內回覆，並保留是否告知理由的權力。

3. Tuition fee does not include insurance and material fee. When registering and paying your tuition, you will pay an additional NT\$ 870 premium for three months of health insurance as stipulated by law unless you provide your own insurance document to the center. Insurance claim based on the judgment of the insurance company.

本中心學費不包含保險及教材費。依據政府規定，學生除有提供保險證明者，均應投保本中心保險。

保險理賠相關事項，屬保險公司專業範圍，以保險公司判斷為主。

4. Instructors own the right to adjust their teaching content. If students are not satisfied with the courses, please talk to the instructors or refund tuition fee. (Refer to 8 "Refund Policy" for related regulations.)

老師有權調整教學內容。若對課程不滿意者，請與教師溝通或選擇退費。(參考 8.退費規定)

5. Students are required to gain the total grade over 70/100 for the upper level, otherwise they have to stay in the same level.

升級分數須學期總分達 70 分，若未達 70 分須重讀該等級。

6. The visa information is for your reference only. We are not liable to any errors or legal actions resulting from this posting.

本中心提供之簽證資訊僅供參考，本中心不負責任何因資訊錯誤所造成的法律責任。

7. If students are caught working illegally, against to criminal cases or civil cases or provide false information in Taiwan, FCUCLC has the right to cancel student's admission.

若有違法打工、違反臺灣刑事與民事之情事、或是提供不實資訊者，本中心有權停止該生繼續就讀。

8. Refund Policy 退費規定:

The following tuition refund policy applies to all programs/courses and to all students

1) Students that have already paid tuition but can no longer continue their studies may apply for a refund, in accordance with the refund policy set by the Taiwanese Ministry of Education shown below. If a student uses our certification to apply for or extend a visa or ARC, students must include a copy of their cancelled ARC or provide the flight ticket if applicable.

The refund policy set by the Ministry of Education is as follows:

Before classes begins: 90% of tuition payment

Since classes begin day until 1/3 of a term is completed: 50% of tuition payment

After 1/3 of a term is completed: No refund

註冊繳費後，因故無法就讀者，得依教育部相關規定辦理退費；使用本中心文件延長簽證或居留證者，申請退費時需提供居留證停效證明，或回國機票。

教育部退費規定(依據專科以上學校推廣教育實施辦法第 17 條)如下：

自報名繳費後至開班上課日前申請退費，退還所繳費用之百分之九十

自開班上課之日起算未逾全期三分之一申請退費，退還所繳費用之百分之五十

開班上課時間已逾全期三分之一始申請退費者，不予退還

2) For tuition refunding, students have to go the office of Finance and the off-campus bank to receive cash. Please come in the opening hours on the weekdays: 9:00-11:30, 13:30-14:30

退費須至學校財務處及校外銀行領取現金。

請於平日辦公時間退費: 9:00-11:30, 13:30-14:30

9. Your signature on this form acknowledges that you fully understand and agree with the terms and conditions stated on the application form and above. This written promise is in Chinese and English and should any conflict arise, the Chinese text will prevail.

於本表上簽名，表示您已熟知並願意遵守以上注意事項。此件承諾書有中文與英文二種文字對照版本，如解釋有歧異時，以中文版本為準。

Applicant's Signature: _____

Date: _____